

8 March 2018

Dear Parent/Carer

I would like to invite you to the Year 12 Parents' Consultation Evening being held on Wednesday 21 March from 5.00 – 7.30 pm. These meetings with subject staff offer an opportunity to reflect on each student's progress. The on-line booking system will identify the teachers you can see at this Parents' Evening and allow you to book an available slot.

The Evening will take place in the New Build and the procedure is as follows:

1. You can make appointments using our on-line booking system which can be found under "Useful Links" on our website snsfc.org.uk. If you are unable to access or use the online system, please ask your son/daughter to contact Mrs Emanuel with the names of the teachers you would like to see. Alternatively, you can contact Mrs Emanuel yourself by telephoning the St Neots Sixth Form Centre, via Longsands Academy. Please ensure you only book one appointment per subject, per student.
2. Both subject teachers will conduct the interview. However, some interviews may be conducted by one teacher to accommodate as many students in a group as possible. These arrangements will be clear when you book on-line.
3. Each appointment is timed to last 5 or 10 minutes and we must insist that timings are strictly adhered to. If, as a result of your conversation there are still issues to discuss, it may be appropriate to arrange another appointment at a later date.
4. Bookings for the year 12 Parents' Consultation Evening will be open from Monday 12 March.

If you have any queries concerning these arrangements, please contact your son/daughter's Form Tutor. If for any reason you cannot attend, please do not hesitate to contact us and we will see if we can arrange for you to see some staff or failing that, one of the KS5 team, at another time.

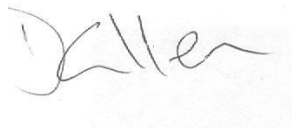
We look forward to seeing you on Wednesday 21 March.

Many thanks for your continued support.

Yours sincerely



Mrs N Andrews
Head of Sixth Form



Dr D Cullen
Head of Year 12